

X = Days Away From Work (DAFW)
 O = Days of Restricted Work Activity (RWA)

Employee Name _____

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					
MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2016

DAFW= _____	DAFW= _____
RWA= _____	RWA= _____
DAFW= _____	DAFW= _____
RWA= _____	RWA= _____
DAFW= _____	DAFW= _____
RWA= _____	RWA= _____
DAFW= _____	DAFW= _____
RWA= _____	RWA= _____
DAFW= _____	DAFW= _____
RWA= _____	RWA= _____
DAFW= _____	DAFW= _____
RWA= _____	RWA= _____

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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Employee Name

JANUARY							2016	NOTES
S	M	T	W	T	F	S		
					1	2	DAFW= _____	
3	4	5	6	7	8	9		
10	11	12	13	14	15	16	RWA= _____	
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								
FEBRUARY								
S	M	T	W	T	F	S	DAFW= _____	
	1	2	3	4	5	6		
7	8	9	10	11	12	13	RWA= _____	
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29							
MARCH								
S	M	T	W	T	F	S	DAFW= _____	
		1	2	3	4	5		
6	7	8	9	10	11	12	RWA= _____	
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				
APRIL								
S	M	T	W	T	F	S	DAFW= _____	
					1	2		
3	4	5	6	7	8	9	RWA= _____	
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
MAY								
S	M	T	W	T	F	S	DAFW= _____	
1	2	3	4	5	6	7		
8	9	10	11	12	13	14	RWA= _____	
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						
JUNE								
S	M	T	W	T	F	S	DAFW= _____	
			1	2	3	4		
5	6	7	8	9	10	11	RWA= _____	
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30				

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JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2016

DAFW= _____

RWA= _____

DAFW= _____

RWA= _____

DAFW= _____

RWA= _____

DAFW= _____

RWA= _____

DAFW= _____

RWA= _____

DAFW= _____

RWA= _____

NOTES